

# Valeo Compressor Europe, s.r.o.

- Valeo Compressor Europe, s.r.o. is a member of THERMAL SYSTEMS Business Group



**This plant produces compressors for automotive air-conditioning systems.**



# Practical training- IS & IT documentation project

## Current situation:

- documentation is not up to date
- documentation is not well arranged
- documentation uses different data formats (excel, lotus notes, etc.)
- documentation is distributed among factory file-servers, LN databases, etc.
- documentation is not used and shared efficiently among the factory divisions in the Czech Republic



## Project AIMS:

- design and implementation of a documentation system for IS&IT department
- conversion and transfer of current documentation into the new system
- documentation sharing among the factory divisions in the Czech Republic
- utilization of Google sites and Google application (Valeo corporation standard)
- audit of IS&IT systems and the consequent documentation update, change of setup of the respective systems (if needed)

## Requirements

- overall knowledge of IT, IS, and network topology, carefulness and reliability

## We offer:

- free meals in the cafeteria during the practice

## List of IS & IT systems

Active directory - users

Asset management – HW, warranty, leasing contracts

T-mobile – register of mobile phones and users, tariffs

completion certificates - IT devices provided to employees

software licences – register of licences, support calendar

LAN – network elements, IP, VLAN, register and information

